

# Employment Application Form:

## Personal Information:

### Full Name \*

First Name      Middle Name      Last Name

### Address \*

Street Address

Street Address Line 2

City                      State / Province

Postal / Zip Code      Country

### Phone Number \*

Area Code      Phone Number

### Address

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Country

**Phone Number \***

Area Code    Phone Number

**E-mail**

example@example.com

**Age \***

**Social Security # \***

**Driver License \***

**State \***

**Are You a U.S. Citizen? \***

Yes

No

**Employment Desired:**

**Choose A Location \***

**Position Applying For \***

**Date You Can Start \***



Month Day Year

**Salary Desired \***

**Have You Worked Here Before? \***

Yes

No

**Have You Applied Here Before? \***

Yes

No

**Are You Willing To Volunteer One Or More Weekends A Mouth \***

Yes

No

**Education:**

**High School \***

Name of High School Attended

**Number of Years Attended \***

**Graduated? \***

Yes

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**College**

Name of College/University Attended

**Number of Years Attended**

**Graduated?**

Yes

**Area of Study/Degree**

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**Graduate School**

Name of Graduate School Attended

**Number of Years Attended**

**Graduated?**

Yes

**Area of Study/Degree**

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## Trade School/Other

Name of Trade/Technical/Other School Attended

## Number of Years Attended

## Graduated?

Yes

## Area of Study/Degree

## Skills/Qualifications:

### Skills

List any relevant skills

### Qualifications

List any relevant certifications or qualifications

## Current Employment:

## Current Employer

Name of Current Employer or NONE if not Employed

## Position

## Salary \*

## Reason for Leaving?

## Start Date



Month Day Year

## May We Contact?

Yes

No

## Previous Employment:

## Previous Employer

Name of Previous Employer

## Position

## Salary

## Reason for Leaving?

**Start Date**



Month Day Year

**End Date**



Month Day Year

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**Previous Employer**

Name of Previous Employer

**Position**

**Salary**

**Reason for Leaving?**

**Start Date**



Month Day Year

**End Date**



Month Day Year

**References:**

**Reference 1 \***

Name of Reference

**Relationship \***

**Years Acquainted \***

**Phone \***

**Email**

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**Reference 2 \***

Name of Reference

**Relationship \***

**Years Acquainted \***

**Phone \***

**Email**

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### Reference 3

Name of Reference

### Relationship

### Years Acquainted

### Phone

### Email

### Cover Letter & Resume (Optional):

## All Employees Are Required To Undergo Background Checks and complete specific Trainings.

### Credit Reports

Under the [Fair Credit Reporting Act \(FCRA\)](#), businesses must obtain an employee's written consent before seeking an employee's credit report. If you decide not to hire or promote someone based on information in the credit report, you must provide a copy of the report and let the applicant know of his or her right to challenge the report under the FCRA. [Visit the FTC's Bureau of Consumer Protection's website](#) for more information.

### I agree that Generation United can check my credit report \*

Yes

No

## Workers' Compensation Records

Workers' compensation appeals are a matter of public record. Information from a workers' compensation appeal may be used in a hiring decision if the employer can show the applicant's injury might interfere with his ability perform required duties.

### I agree that Generation United can check my workers' compensation records \*

Yes

No

## Criminal History Summary

A Criminal History Summary is often referred to as a criminal history record or a "rap sheet" is a listing of certain information taken from fingerprint submissions retained by the FBI in connection with arrests and, in some instances, federal employment, naturalization, or military service.

If the fingerprints are related to an arrest, the Criminal History Summary includes name of the agency that submitted the fingerprints to the FBI, the date of the arrest, the arrest charge, and the disposition of the arrest, if known to the FBI. All arrest data included in a Criminal History Summary is obtained from fingerprint submissions, disposition reports, and other information submitted by agencies having criminal justice responsibilities.

### I agree that Generations United can check my background \*

Yes

No

## Send Application:

By clicking the submit button below, I certify that all of the information provided by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option.

I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company.

